

I. Duties and Responsibilities

A. Duties

The incumbent is responsible for performing and/or directing various survey, control, and regulatory functions. More specifically, the incumbent:

1. Contacts landowners, tenants., managers, farmers, nurserymen, orchardists, representatives of private industry, etc., relative to securing permission to conduct surveys, enforcing quarantine regulations, advising growers and shippers about programs and regulations, encouraging increased participation in the programs, etc.
2. Directs a crew of lower-graded employees or individually inspects and surveys properties for the presence of harmful insects, plant and plant diseases. Properties inspected include, but are not limited to, farms, nurseries, orchards, fields, wooded areas, commercial and industrial sites, product packing and processing stations, or other locations that may harbor pests or host plants. Determines the presence and degree of infestation.
3. Supervises and/or conducts the treatment or removal of infested, infected or susceptible plants; the fumigation or treatment of equipment, plants or soil; and the elimination of alternate host plants by chemical or physical means. Reinspects treated sites and surrounding environs to determine effect of control measures.
4. Enforces approved Federal and/or state quarantines and regulatory orders which restrict the movement of plants, plant products, and equipment into or out of regulated areas; issues quarantine certificates covering movement of regulated articles from quarantine areas; reviews compliance agreements and determines whether or not the individual or organization concerned is working within the terms of the agreement.
5. Collects data and maintains daily records associated with survey work, control measures, and regulatory procedures. Prepares reports on activities and accomplishments within assigned area. Maintains vehicle service records. Prepares maps used in connection with survey activities.
6. Operates a motor vehicle, mechanical spray equipment, and other equipment necessary to carry out the assigned works.

B. Responsibility For The Work of Others:

Assigns and accepts or rejects work and provides on-the-job training for lower-graded employees assigned to assist him.

C. Other Considerations:

Must be able to recognize when established techniques are not applicable; to make field identifications of plant pests involved; be familiar with habits of insect pests and host plants; have some knowledge of office policy and working procedures; and be able to use and operate required equipment and automotive vehicles.

III. Supervision Received:

Incumbent works under the supervision of a higher-graded Plant Pest Control Inspector or Technician who gives instructions as to the establishments and areas to be inspected; procedures to be followed; provides current information on new methods, procedures and techniques; and possible problems that might be encountered. The supervisor occasionally accompanies the incumbent to observe work techniques to assure compliance to established procedures and completeness of work. Reports are also reviewed for completeness and consistency. Unusual problems are referred to supervisor for assistance or resolution.

(This standard job description cites the primary and typical but not all inclusive duties of the position.)